



*The mission of The Ridges Sanctuary is to protect the Sanctuary and inspire stewardship of natural areas through programs of education, outreach and research.*

**Title:** Marketing & Development Volunteer

**Position Description:** Inspire visitors to become members and / or volunteers by targeting communications to key areas of interest which they have indicated they wish to pursue. Activities may include any of the following:

- Finalizing mailings including acknowledgment of gifts and membership materials
- Preparation of membership cards
- File records, gifts and publications
- Assist with large mass mailings (Labels, stamps, sealing etc.)
- Promote membership and encourage support of the Sanctuary

**Location:** Cook-Albert Fuller Nature Center

**Impact:** Share your enthusiasm for the Sanctuary and see others grow in their enthusiasm and service!

**Time Commitment:** A project typically ranges from 1.5-3 hours in length per occurrence and may be completed as a solo activity or group activity of up to 10 people (typically for mailings.) This means you can choose what best suits your individual preferences and availability.

Volunteer opportunities are available year around.

**Training:** Training is provided and is dictated by the nature of the specific task to be performed. For less complex tasks, e.g., mailings, training will take place during the activity. The most complex task, e.g., relationship building, may require not only the training but also role-playing to become comfortable with the materials and the interactions.

**Inquire:** To find out more about volunteering at The Ridges Sanctuary please visit

[www.ridgessanctuary.org](http://www.ridgessanctuary.org) or contact Katie Krouse at:

email: [volunteer@ridgessanctuary.org](mailto:volunteer@ridgessanctuary.org)

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