



**Summer Environmental Educator
Internship Position
2019**

The Ridges Sanctuary is looking to hire three summer Environmental Educator interns. It is a paid position averaging 38 hours a week from the end of May through August. The primary responsibilities will be developing and leading educational programs for The Ridges Backpack Adventure Camps, leading guided hikes for adults and families, and to assist visitors at the Nature Center and along the trail. Other experiences will include assisting with The Ridges orchid research project, citizen monitoring programs, and working on a special project depending on individual interests. Examples of possible projects: be the lead program developer/coordinator for summer camp; interpretive brochure for historic range light on site; educational activities for center and/or along trails.

Education Programs

- Assist with developing and teaching Backpack Adventure Camps for children ages 4 to 11.
- Lead nature hikes on a daily basis teaching visitors about The Ridges.
- Assist with group tours as needed.
- Participate in special events.
- Assist developing brochures, programs, activities to enhance the visitor experience.
- Other duties as needed.

Visitor Services – Reception Desk

- Interact with visitors on a daily basis and answer questions about The Ridges, the Nature Center and Door County.
- Responsible for managing daily operations for visitors and members to include program registration, customer service, store sales, and other needs.

- Help answer incoming phone calls.

Knowledge/Skills/Abilities

- Experience in developing and delivering environmental education and/or camp programs.
- Energetic and enthusiastic personality to help motivate children and collaborate with co-workers.
- Knowledge of local natural history preferred.
- Excellent communication skills.
- Withstand the physical demands of work which involves some lifting, carrying, bending and hiking across uneven terrain.
- Must pass a criminal background check.

How to Apply

Please email a resume electronically to steve@ridgessanctuary.org with the subject line “Summer Environmental Educator”. Resumes will be accepted until positions are filled.